

**MEETING MINUTES
CITY OF ST. CHARLES, IL
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION
April 5, 2017**

Members Present: Chair English, Vice Chair Schuetz, Pietryla, Potts, and Hauser

Members Absent: Kane and Dechene

City Staff Present: Matthew O'Rourke – Economic Development Division Manager
Karla McCleary – Recording Secretary

1. Opening of Meeting

The meeting was convened by Chair English at 7:08 p.m.

2. Approval of Agenda

A motion was made by Ms. Potts and seconded by Vice Chair Schuetz to approve the April 5, 2017 Corridor Improvement Commission Meeting Agenda.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane and Dechene

Motion Carried.

3. Approval of February 1, 2017 Meeting Minutes

A motion was made by Vice Chair Schuetz and seconded by Ms. Hauser to approve the February 1, 2017 Corridor Improvement Commission Meeting Minutes.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane and Hauser

Motion Carried.

4. Discussion Item

A. 2017 Curbie Awards

Chair English said that they have narrowed it down to three candidates as possible Curbie Award recipients. He suggested adding Royal Builders as another consideration. Mr. O'Rourke said each award will cost \$110.20 each and that there is enough money for two awards. Vice Chair Schuetz asked if Yurs Funeral Home had received this award before. Mr. O'Rourke said he checked the records and did not see anything stating that they had, however, Norris Funeral Home received this award before. Vice Chair Schuetz asked if Buona Beef is a chain and Mr. O'Rourke replied that it is a family owned, local Chicago chain, similar to how Portillo's was.

What about Clarke, asked Vice Chair Schuetz. Ms. Potts stated that they are an international company. Vice Chair Schuetz stated they he wanted to make a recommendation to keep the recipients local and would suggest going with Yurs and Royal. Mr. O'Rourke said Clarke received an incentive from the City to relocate here from Roselle, Illinois. Vice Chair Schuetz added that Clarke is new here and both Yurs and Royal have been in St. Charles a long time and have never received this award. By selecting Yurs and Royal this year, if funding is available next year, they could go with Clarke and Buona. Ms. Hauser said she liked the idea of helping the small, local businesses. Ms. Potts confirmed that Royal helped with the Thompson Middle School project a few years ago by providing a water spicket and they always help with the local Toys for Tots campaign each year, added Vice Chair Schuetz. Mr. Pietryla had no objections and said that a St. Charles theme is never a bad thing. Chair English said photographs would be taken when the weather improves – maybe sometime in June.

Mr. O'Rourke stated that a member of the Corridor Improvement Commission reaches out to the nominees to explain about the award and that they have been nominated for their years of landscaping. A questionnaire form is used to conduct a brief interview of each nominee to enable staff to put together a short paragraph for the Mayor when he presents the award. Traditionally, the award is presented at a City Council Meeting when proclamations are given. Chair English requested a meeting in June if possible. Mr. O'Rourke said that would be either June 5th or June 19th. The plaques must be ordered by April 30th of this year so contacting each nominee needs to be done soon. Vice Chair Schuetz said he would contact Royal and Ms. Potts would contact Yurs Funeral Home. Mr. O'Rourke said that he needs to have confirmation of acceptance of this award from each nominee by Friday, April 21st at the latest. The Curbie Awards have been around since at least 2003 and have not been issued over the past few years due to budgetary constraints.

A motion was made by Vice Chair Schuetz and seconded by Mr. Pietryla to approve a Curbie Award for Yurs Funeral Home and Royal Builders.

Voice Vote: Unanimous; Nays: None; Members Absent: Ms. Kane and Ms. Dechene

Motion Carried.

5. Additional Business from Corridor Commission Members, Public or Staff

Chair English asked if there were any big projects coming up. Mr. O'Rourke said there is at least one person interested in receiving an award and will be coming in next month. It could be a preliminary discussion or a full plan – not certain at this time. The business is Franky's Red Hot's on East Main Street. They would like to get rid of a the old, over-growth and put in an outdoor dining area and build up some landscaping - maybe add some junipers and a wall or fence for screening. Vice Chair Schuetz stated that the City code will offer some challenges as far as setbacks and right-of-ways. Mr. O'Rourke stated that if they are not changing anything, they should be OK.

Another opportunity for a landscape improvement grant is Cada Pools, located on West Main Street. Mr. O'Rourke said he would follow up with Tom Cada who expressed interest in doing

something when they spoke last fall.

Ms. Hauser asked when the new budget year begins and what the budget amount is. Mr. O'Rourke said the new Fiscal Year begins May 1st and the amount will be the same as they have had over the past few years - \$20,000.

Vice Chair Schuetz asked for an update on potential projects that have yet to go forward that they reviewed during the current Fiscal Year. Mr. O'Rourke said everyone is done and has been reimbursed except Lundeen's. The plan always was that they would begin the landscape work this spring. Reimbursement for Lundeen's will come out of this Fiscal Year since there is an Agreement in place.

Ms. Potts described an area on the eastside of St. Charles that could use some landscape attention. This area is where new lighting has been installed on a median located by the DuPage Airport. This was done as part of the widening project a few years ago on Route 64. The area in need of landscaping is in close proximity to this. Ms. Potts added that with the lighting in place, it brightens everything up and with landscape added, it would create a nice presentation as you come into St. Charles. Mr. O'Rourke said this would be a great project for a volunteer group like the Boy Scouts. If this area is located west of the Pheasant Run property line it would be inside the City limits. Ms. Potts said that the area she is referring to is close to the car dealership. Mr. O'Rourke referred to the Pheasant Run driving range as being the farthest east that the City limits go. Ms. Potts stated that they will have to look more closely to be sure.

Vice Chair Schuetz asked if the Boy Scouts come to the City and ask for projects to work on. Mr. O'Rourke thought that they would be more inclined to ask Public Works. As a result, he would contact the appropriate staff at Public Works to let them know that they have a few projects for the Boy Scouts. Chair English said that in addition to this east gateway project, the Commission had discussed doing something in the north gateway area, by the new water tower a couple months ago, so that would be another project as well.

6. Announcements

There were none.

7. Upcoming Meeting Dates

A. May 3, 2017

8. Adjournment

A motion was made by Ms. Potts and seconded by Vice Chair Schuetz to adjourn the meeting.

Voice Vote: Unanimous; Nays: None; Members Absent: Ms. Kane and Ms. Dechene